



SMA\rsh

Friday, 4 September 2020

Dear Parents/Carers

It has been with huge excitement that we welcomed our Year 7 and 12 students yesterday and we are very much looking forward to seeing the rest of the year groups on Monday.

I am sure many of our Year 7 students were a little nervous arriving, particularly as they were not able to have any induction days in the summer term. I have to say that I was hugely impressed with how smart they looked and I hope they have enjoyed the opportunity to settle in with fewer students on the school site. These two days are very much about meeting new students and new teachers, getting used to a large secondary school site and the routines that go with it. They've all had the opportunity to do this and I am sure they'll be more confident and ready for Monday as a result.

We've seen a record number of Year 12s enrol in our Sixth Form this year, with over 140 students, many of whom were in Year 11 last year. We also have a large number of students join us from other schools. We wish them every success and welcome their parents to the Boswells community.

Like most schools, a significant amount of work has taken place over the summer to enable us to welcome all our students back. Some things in school will look different as it is hugely important that we do what we can to minimise risk and keep everyone safe. We have conducted a thorough risk assessment, which can be found on clicking this link [https://www.boswells-school.com/ugc-1/1/77/0/risk assessment of covid 19 full ope.pdf](https://www.boswells-school.com/ugc-1/1/77/0/risk%20assessment%20of%20covid%2019%20full%20ope.pdf)

There is also an appendix on responding to a suspected or confirmed case of COVID-19 in schools [https://www.boswells-school.com/ugc-1/1/77/0/appendix 1 responding to a suspected.pdf](https://www.boswells-school.com/ugc-1/1/77/0/appendix%201%20responding%20to%20a%20suspected.pdf). Please be advised that if your child displays symptoms whilst at school, we will contact you immediately with an expectation that you will collect your child as soon as practicable.

There is no doubt that the new normal will be a huge challenge for all of us. First of all, there are a number of new procedures that we will all have to get used to:

#### **Staggered Start Times & Different Entry Points**

[https://www.boswells-school.com/ugc-1/1/77/0/structure of the school day.pdf](https://www.boswells-school.com/ugc-1/1/77/0/structure%20of%20the%20school%20day.pdf)

The Government's expectation for secondary schools is that students are kept in year group bubbles. This in itself will be a huge logistical challenge, but one of the ways in which schools are doing this is by having staggered start times and different entry points to the school, as a reminder, it will work as follows from Monday:

Sixth Form – Arrival Time 8.30am through the Gym Gates  
Year 11 – Arrival Time 8.30am through the Front Gates  
Year 10 – Arrival Time 8.40am through the Gym Gates  
Year 9 – Arrival Time 8.40am through the Front Gates  
Year 8 – Arrival Time 8.50am through the Gym Gates  
Year 7 – Arrival Time 8.50am through the Front Gates

Please can I ask that you and your child does everything possible to arrive as close to these start times as possible. Not doing so will provide a significant challenge to us in maintaining year group bubbles. If you are dropping your child off at school, please can I ask that you do so well away from the school site (there are plenty of side roads in the local area). There will be no access onto the school site to drop off either at the front of school or at the Gym gates.

### **Staggered Finish Times & Different Exit Points**

The same applies at the end of the school day, so if you are picking your child up, please arrange to meet them away from the school site and not outside the school.

Sixth Form – Finish Time 2.45pm through the Gym Gates

Year 11 – Finish Time 2.45pm through the Front Gates

Year 10 – Finish Time 2.40pm through the Gym Gates

Year 9 – Finish Time 2.40pm through the Front Gates

Year 8 – Finish Time 3.05pm through the Gym Gates

Year 7 – Finish Time 3.05pm through the Front Gates

Students will **not** be able to arrive or leave via the Perryfields entrance.

### **Face Coverings**

Just a reminder that we are asking that staff and students to wear a face covering in communal areas. For example:

- If they are walking in close proximity to friends outside their 'bubble' on the way to school
- as they arrive into school and as they walk into their 'designated area'
- as they walk from one area of the school to another
- if walking around a classroom
- as they wait in a queue, for example at lunch or to enter a classroom etc.
- as they use the toilet facilities

Please also be aware that:

- Students will see members of staff adopting the same protocol, with some teachers choosing to wear visors during lessons.
- Some students and staff will not be wearing face coverings due to personal medical reasons and we will all be sensitive and respectful in these situations.
- Some students and staff will be wearing face coverings in classroom settings as well corridors, etc. due to personal medical reasons – again, we will be sensitive and respectful in these circumstances.
- If a student wishes to wear a face covering during a lesson because it makes them feel safer, more comfortable, etc. then we will, of course, be respectful of this.
- Face coverings must be appropriate for a school setting, with no inappropriate slogans, markings, etc.

Please see the link below which provides advice on the wearing of face coverings:

<https://www.youtube.com/watch?v=NMSgc9SpbJc>

Again, I was hugely impressed with how well our Year 7 and 12 students have taken to this and I expect it will be similar on Monday when the other year groups return. We hugely appreciate your support on this.

## **Behaviour**

We have slightly adapted the Covid addendum to our Behaviour Policy that takes into account any new guidance released over the summer break. This can be found by clicking here:

[https://www.boswells-school.com/ugc-1/1/7/0/boswells\\_addendum\\_to\\_behaviour\\_polic.pdf](https://www.boswells-school.com/ugc-1/1/7/0/boswells_addendum_to_behaviour_polic.pdf)

## **Monday 7<sup>th</sup> September**

All students in Years 8 to 11 need to arrive in full school uniform please. They will not need a PE/Dance kit, even if they have those subjects on their timetables. Please can you ensure they have the correct equipment for their lessons (blue/black pen, red pen, green pen, pencil, ruler, rubber, compass, protractor, glue stick, calculator). Year 7 can wear PE/Dance kit to school if they have a Dance or PE lesson. If they do not, they should be in full school uniform.

## **School Photographs**

Individual students school photographs are due to take place on Friday 11<sup>th</sup> September. Again, students will need to come into school in full school uniform. They will not need a PE/Dance kit, even if they have those subjects on their timetables.

## **Friends of Boswells AGM and Meeting**

Please note the Friends of Boswells AGM and meeting in the calendar for Wednesday 9<sup>th</sup> September has been postponed. A new date (likely to be in early October) will be advertised. If you would like to be involved with FOBS fund raising or the committee please contact Miss Noble [CNE@boswells-school.com](mailto:CNE@boswells-school.com).

The school partakes in a weekly lottery and details can be found on the following website:

[www.YourSchoolLottery.co.uk](http://www.YourSchoolLottery.co.uk)

## **Student Safety to and from School**

Please can you remind your child of the importance of travelling to and from school safely, particularly when riding a bike or crossing a road. We've already had reports of a few students wearing headphones when doing this, which makes them less aware of traffic around them.

Finally, although we've made lot of changes ready for September (which we will review as the term progresses), please rest assured our ethos and values have not changed. We are, and always have been, a school for the local community that has the education and well-being of our students at the heart of it. So, if you do have any concerns, please do contact us and we'd be happy to talk them through.



Thank you for your continued support.

Best wishes,



**Stephen Mansell**  
**Headteacher**

