



SJS

Tuesday, 14 July 2020

Dear Parent/ Carer,

I am writing to you with regards to A Level results day on Thursday 13th August 2020. At the time of writing our intention is to host results collection from 8-9:30am. In order to safely socially distance but enable students to access their results at the same time and confirm their next steps promptly the following plan has been put in place utilising multiple venues across the school site:

- CG1, CG2, CG3, CL1, CL2 and CL3: Collect results from the Theatre. Enter the school site via Front reception. Leave the school site via the Theatre fire exit.
- CM1, CM2, CM3, CS1 and CS2: Collect results from the Sixth Form Common Room. Enter and the school site via the front gate. A one-way system will be in operation to enter and leave the Sixth Form Common Room.

The Sixth Form team will also be on site in the Restaurant and available to support students upon receiving their results, but we will be running an appointment system on the day and Friday 14th August to enable social distancing to take place during these meetings. Details of how to book appointments will be included with students' results. Information regarding the Centre Assessed Grade process and next steps for any queries will also be included with each students' results.

In the event that we are unable to facilitate the plan outlines above we will need to distribute the results electronically via email. Due to GDPR regulations the results must be sent to the student as the data relates to them. As such, in the event that we cannot physically have students on the school site to collect results we will send them via student school email accounts. Details of how students can access their school email account [are attached](#).

Please can we ask that students check that they can access their school email address periodically between now and results day and report any access issues to our IT Support Team.

(ITSupport@boswells-school.com)

Should your child be unable to collect their results on the day please contact our Examinations Officer Mrs Whitfield to discuss arrangements (kwd@boswells-school.com)

Please do not hesitate to contact me should you have any questions or queries. (sjs@boswells-school.com)

Yours sincerely

Mr S Jones
Head of Upper School