



SMA/rsh

January 2020

Dear Parents/Carers

I hope you all had a nice break over Christmas and wish you a happy new year.

I am writing to inform you of the following:

SCHOOL TROUSERS

Please be aware we are giving advance notice that we are changing the school's uniform policy for current Year 8 and 9 students which will come in to effect in September 2020. From this date all trousers for both males and females must be purchased from the school's supplier School Wear Plus. Attached is a link to the company so you can see the trouser options available:

https://www.schoolwearplus.com/catalogue?skl_id=3998&pager=view_all

This change has already been introduced for current students in year 7 and will continue for future intakes. The uniform for Year 11 students in September 2020 remains unchanged although they will be able to purchase their trousers from School Wear plus.

LOCKDOWN DRILL

In line with Department of Education guidance, we are planning to run a Lockdown Drill this half term in the same way as the drill we ran in January last year.

You will appreciate that schools have well-rehearsed evacuation procedures to be used in a fire or other incidents within the building e.g. chemical leak.

It is also important for schools to consider other potential risks to school security which require a different approach i.e. when the potential risk might be increased by evacuating students rather than keeping or bringing them inside.

Students will be made aware in advance of the practice to minimise any anxiety. Staff at The Boswells School have already been trained in our lockdown procedure and students will have it explained to them by me, in assemblies, next week.

For those that have not experienced this before, in summary, it requires:

- Students to stay in their classrooms once the lockdown alarm is sounded and to sit quietly.
- Students who may have left their lesson for any reason (e.g. to use the toilet) to go into the nearest classroom or office, giving their name to the adult there.
- Students who may be outside to be brought into the Sports Hall.

Senior staff will ensure that all appropriate doors and windows are locked and that any missing students are located. Students will also not be able to use their mobile phones in the event of a lockdown.

Everyone at The Boswells School clearly hopes that we will never need to activate the lockdown procedure for any genuine reason. However, the safety of our students is, as always, paramount and it would be remiss of us not to plan for such an eventuality.

Many thanks for your support.

Yours faithfully



Stephen Mansell
Headteacher

