



SJS 24th March 2021

Re: Assessment Window and Easter Revision

Dear Parent/ Carer

I am writing to update you on the assessment window that I outlined in my recent letter regarding Teacher Assessed Grades. The timetable attached outlines all of the assessments taking place for Year 11 students from the 21st April to the 19th May. Some vocational subjects do not appear on the timetable as the nature of these courses means an assessment during the window is not necessary. Some subjects have been allocated time after the 19th May to conduct practical performances. This is to allow time for students to prepare for these elements separate to the assessment window. Information relating to what students need to revise in preparation for each assessment will be on Satchel One (Previously Show My Homework) by the end of this week. In addition, students will be emailed a copy of their individual timetable by the end of this week.

For assessments taking place in the morning students need to arrive at 8:30am via the front gate for assessments to begin at 8:40am. Assessments taking place in the afternoon begin at 1:00pm and students will need to make their way to the assessment at the end of their lunch break. Venues will be confirmed in the week commencing 12th April and no later than Wednesday 14th April.

Year 11 students are required to attend all lessons in line with their normal timetable when they are not undertaking an assessment. Students must continue to attend lessons up until Friday 28th May 2021. Lesson time will be used to help prepare students for the assessments and will also be used to continue to provide work that can be used as evidence as part of the Teacher Assessed Grade process. Please note that whilst the assessment window closes on the 19th May, we have allocated the weeks commencing 24th May and 7th June as weeks where we may need to ask students to catch up on key evidence that will be used as part of the Teacher Assessed Grades process and we ask that students remain available during these weeks.

I have also included a timetable for the revision sessions that are on offer during the Easter break. Sessions marked with an * will be taking place on school site as they relate to practical skills or Non-Examined Assessment. Other sessions will be held virtually on Microsoft Teams. Students will be notified of which sessions they should be attending via Microsoft Teams and Satchel One. Morning sessions run from 9:00-11:30am and afternoon sessions run from 12:15-2:45pm.

Please be assured that the purpose of this assessment window is to provide students with the opportunity to showcase their ability across their subjects and to add to the evidence that we already hold. We are committed to ensuring that all students have equal opportunity to maximise this opportunity and achieve the grades they deserve.

Yours sincerely



Mr S Jones
Deputy Headteacher



Mr S Mansell
Headteacher

