

The Boswells School

Weekly Bulletin



Friday 12th May 2023

Dear Parent/Carer,

I hope you have had a good week.

The Coronation weekend has meant a shorter week once more. It has been that final week of lessons for our Year 11 and Year 13 students. It would be remiss of me not to say how proud we are of both year groups and wish them every success for their examinations. This morning, Year 13 had their Leavers Assembly which was an excellent event. Their Prom takes place on Wednesday 28th June at Crondon Park. Year 11 have their Leavers' Assembly and Prom after the examinations on Tuesday 4th July. We are very much looking forward to the celebrations once the serious part is over.

As I mentioned last week, should there be any concerns during the examination period, please contact Mrs Burton (hbn@boswells-school.com), Mrs Whitehead (awd@boswells-school.com) or Mr Jones (sjs@boswells-school.com) who will be able to assist.

We held our latest Parents' Forum meeting on Tuesday evening. Thank you to those that braved the weather to join us! We will be looking for more parents to join us next year, so if you are interested, please email Mrs Free (lfe@boswells-school.com) and see our webpage for information <https://www.boswells-school.com/parents/parent-forum.htm>

Year 10 completed their mock examinations this week. Well done to the vast majority of students that have shown real focus during what is always a challenging period.

Finally, a heads up that we finish at 12.20pm on Friday 26th May for half-term. This enables us to conduct the new intake interviews for those students joining Year 7 in September.

I hope you have a lovely weekend.

Stephen Mansell
Headteacher

Attendance

ABSENCE LINE: 01245 264451 Press 1 or, use the Absence Reporting function in the Edulink App or via email: attendance@boswells-school.com

Please remember you are required to call The Boswells School absence line **each and every day** your child is absent by 8.00am, unless a pre-authorized absence or COVID related AND you have informed us you are self-isolating following a positive test.

The following examples are **not** reasons for absence: headache; stomachache; feeling tired; runny nose; sneezing; sore throat; period pains – please visit NHS Guide to School Absence for more details.

As of 24th February 2022, there is no legal requirement to test for COVID or self-isolate unless you are unwell and wish to do so.

Department for Education coronavirus (COVID-19) helpline

The Department for Education coronavirus (COVID-19) helpline is available to answer questions about coronavirus (COVID-19) relating to education and children's social care. Staff, parents and young people can contact this helpline by calling:

Phone: **0800 046 8687**

Opening hours:

Monday to Friday from 8am to 6pm





Saturday to Sunday from 10am to 4pm

Updated Government Guidelines on Student Attendance

- If a child or young person has a positive COVID-19 test result they should try to stay at home and where possible, avoid contact with other people for 3 days after the day they took the test. The risk of passing the infection on to others is much lower after 3 days if they feel well and do not have a high temperature.
- Children and young people who live with someone who has a positive COVID-19 test result should continue to attend as normal.

Information and Notices

Upcoming Events

-  **Friday 12th May – Year 13's Leavers Assembly**
-  **Friday 12th May – Year 11 & Year 13 last day in school before commencing study leave**
-  **Monday 15th May – Public Examinations begin**
-  **Friday 26th May – Last day before half term. 12.20pm finish**

Structure of the School Day

Due to the examinations taking place the structure of the school day has changed slightly. Lunch is at the earlier time of 12.20- 1pm and Period 4 will be 1-2pm. Please note that timetables on both SatchelOne and Edulink will continue to show the original times.

Safeguarding Information

The school has a great deal of information on the website in relation to safeguarding. The school's safeguarding team have their contacts on there, plus there is a reminder about the email address students or parents can use if they have a concern about a safeguarding matter which is letusknow@boswells-school.com.

If you feel your child needs support to learn about self-harm, Young Minds have a useful guide for parents as well as a parent helpline. Also, the calm harm app is a good resource for young people struggling with self-harm.

Young Minds self-harm guide can be found [here](#)

Helpline: 0808 802 5544 (9.30am to 4pm)

To view our safeguarding page on our website please click [here](#) .

Free Breakfast in school

We offer ALL of our students FREE toast and porridge EVERY morning. Students can access this before school between 8.00 - 8.30am via main reception. It is served in the main survery.



Student Catering Accounts

Please can we ask parents/carers to check their child's catering balance and add funds to put the account in credit. Please be aware that it can take up to 24 hours for funds to reach the catering system from ParentPay.

In addition, can we remind parents/carers that the Free School Meal daily allowance is £2.40 and unused funds are not rolled over to future dates. Students cannot spend over the £2.40 limit unless additional funds are added.

Free School Meals

Everyone is encouraged to check their eligibility for Free School Meals if you believe you may be entitled to them. The school has subscribed to a secure website which you will need to use to apply. Please click on the following link

[:https://pps.lgfl.org.uk/](https://pps.lgfl.org.uk/)

The system is simple and clear to use with a step-by-step process and an immediate answer as to eligibility, with the school being informed automatically.

The amount allocated for a free school meal is currently £2.40 and covers the provision of a two-course meal. Water is always available from water fountains which are located around the school.

Keeping up to speed

As well as our website, you can keep up to speed with everything that is happening at the school by following us on Twitter (@BoswellsSchool) or on our Facebook page (The Boswells School Official). You can also sign up to receive our press and media releases direct to your email address. This service is free of charge and can be accessed by emailing boswellsnews@gmail.com and asking to be added to the distribution list.



Keeping us up to Date

It is important that we have the most up to date information for you and your child.

If any of your contact details, or those of your child, have changed, please let us know by using the **Update Information** option in the Edulink App or by e-mailing admin@boswells-school.com.

Useful Guides

We have guides on our **website under the Parent tab**, including Edulink, E-Mails, ParentPay, Teams, Parents Evening, SatchelOne, Office 365 and Folder and a copy of the IT usage agreement. All can be found by clicking [here](#).

SatchelOne have excellent help guides for all aspects of the system including troubleshooting.

<https://help.satchelone.com/en/>

Contacting Us

Main Reception is open from 8.00am to 4.00pm. Staff contact details can be found on our website – [Our Staff](#)

If you wish to contact us, you can call on 01245 264451 between the hours above, but in most cases the best way to contact us is via the school email account (admin@boswells-school.com). You should expect to receive a response within 2 school days, but if your queries are urgent, we will endeavour to deal with them as soon as practicable.

Please remind your child that there are multiple forms of support accessible to them at school. If they have a concern with a subject, they should communicate with the subject teacher directly or additional help can be sought from the subject Head of Department. Their tutor who they see daily is the best person to inform about any concerns or ask any questions which are not related to a subject. They may also wish to access support in their relevant student services – year 7 and 8 is located in the C block corridor near the front office and Year 9,10 and 11 is based in B Block by the staffroom. Here students will find their Head of Year and members of the Pastoral team. They may also wish to report any safeguarding and wellbeing concerns through the email address letusknow@boswells-school.com.

Miss Noble (Deputy Headteacher) is the safeguarding lead and students are welcome to see her to access support. Her office is in B block on route to the Drama and Music departments. There are lots of support and information websites and helplines accessible on the Safeguarding page of the website following the link below:

<https://www.boswells-school.com/safeguarding.htm>

As a school we aim to respond to communication from parents within 48 hours. To ensure you get the best support please ensure you direct your communication to the most relevant member of staff. Subject queries should in the first instance go to the subject teacher and then the Head of Department of Faculty. Pastoral concerns should go via tutors and then the Head of year. A list of staff details can be found on the link below:

<https://www.boswells-school.com/about-us/our-staff.htm>

The Boswells School Current Vacancies



Please click [here](#) to view current Staff Vacancies



For CLP Vacancies please click [here](#)

Our new app, EdulinkOne has proved to be very popular with parents and students. Below, we hope to answer some of the questions we are frequently asked.

If you have any further questions or still need to register, please e-mail edulink@boswells-school.com



Behaviour & Achievement

- **Why do I get e-mailed behaviour incidents but not achievements?**

We are keen to celebrate your child's achievements with you and your child. Details of any achievement entries are always sent directly to the Edulink app as a 'push' notification – details of how to view these are below.

It is equally important that we share any negative behaviour as you may want to discuss this with your child to support them. Negative behaviour entries are sent as a 'push' notification but are also sent directly to your inbox as an e-mail. We appreciate that this may appear to be concentrating on the negative but the decision to e-mail only behaviour entries was based on a number of factors:

- Whilst the vast majority of parents have registered for the app and are actively using it, some haven't and we wanted to make sure that we reach these parents as well
- We are pleased that we send around 9 times more achievement than behaviour messages and we are conscious of clogging up your inbox with excessive messages.

For this reason, we encourage as many parents as possible to download the Edulink app to make sure you receive as much information as possible.

- **I see very little information on Achievement and Behaviour Entries**

Details of achievement and behaviour entries are available under the achievement and behaviour icons on the main menu.

We are working to include more information in these entries to make them as valuable as possible.

As the comments that we record for behaviour entries may contain sensitive information or details of other students involved in an incident we have made the decision to not publish these comments to parents or students. If you would like to discuss an entry, please contact the teacher concerned directly for more information. In the case of serious incidents, a member of staff will contact you.



Messages & Notifications

- **I receive general messages to both the Edulink app and my e-mail. Do I have to receive them in both?**

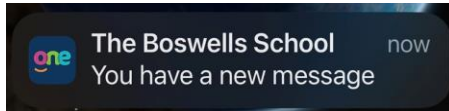
To ensure that all parents receive them, general messages, are sent to both the Edulink app and your e-mail Inbox. We are unable to change this.

As long as you are sure that you are receiving all messages in the app, you may be able to set up rules on your e-mail account to either delete any messages from us or move them to another folder. We are unable to support or help with this but your e-mail provider's website will have details. **Please bear in mind though, doing this means you must always have push notifications turned on and be logged into the Edulink app to ensure that you don't miss any messages.**

- **I'm not receiving notifications of new messages**

You must have 'push' notifications turned on for the Edulink App. This is usually controlled through your device's settings options.

- **I've received a pop-up on my phone to say I have a new message. How do I read it?**



You will receive a notification that you have a new Edulink message .



Tap the envelope icon in the top right hand corner of the app (the number indicates how many unread messages you have)



Tap the message to read it. Tap **Mark all read** to mark all of your messages as read.



General

- **I've forgotten my username**

Once you have registered, you can use your e-mail address as your username

- **I've forgotten my password**

Use the reset login option on the logon screen and follow the instructions to reset your password

- **I can see my child's report in the Documents section but I can't view it.**



Click the download icon to download the document.

You must have a PDF Viewer app installed on your device. These are readily available at no cost from your devices app store.

- **I've changed some details in "Update Information" but I can still see the old data**

Once you submit changes, they are sent to the school admin team for review. Once they have been accepted, the details in the app will be updated.

House Tables

	40 Points
	50 Points
	30 Points
	60 Points
	10 Points
	20 Points

Congrats!



Last Week

	1840 Points
	2290 Points
	2260 Points
	2040 Points
	1550 Points
	2170 Points

Congrats!



Overall

Celebrating Success



Year 12 and 13's last Friday performed excerpts from the musical *Company* which they had been rehearsing each Wednesday since January with Miss Lyon and Miss Nelson. The two performances were enjoyed by the audiences immensely and it was a great challenge to tackle the work of the famous late composer Stephen Sondheim.



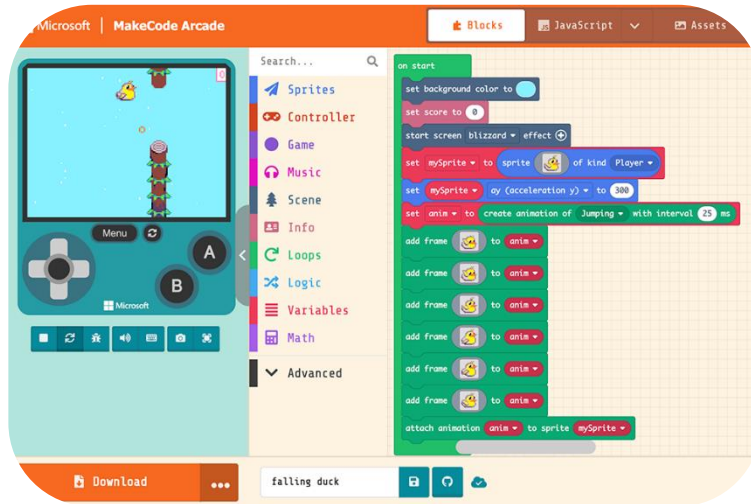
Coding Club – Microsoft MakeCode Arcade



Tuesdays afterschool – C22

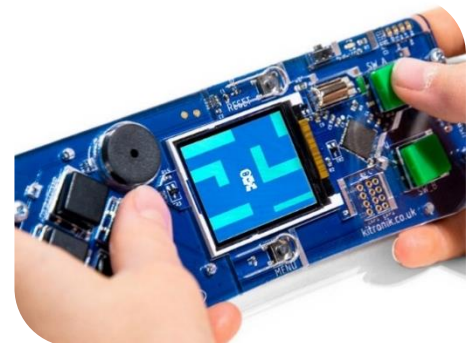


3.00 – 4.00pm



Create your own retro arcade games!

Use block programming in order to design characters, build landscapes and download your game onto one of our handheld consoles.



A community of lifelong learners where everyone can thrive

The Boswells School Computing Department



Scan the QR code below and follow us for updates in
Computing throughout the year!



@BoswellsComp

