

## FRIENDS OF BOSWELLS MEETING MINUTES

WEDNESDAY 24 JANUARY 2018 – 7:30PM RESTAURANT

PRESENT:

Paul Banks, Richard Carson, Sarah Dwyer, Teresa Ritchie, Lianne Spamer, Charlotte Tew

### 1. Apologies for absence

Mel Cullen, Miranda Drew, Heather Eastwood, Samson & Margaret Olakolu, Claire Rooney, Claire Rose, Sam White

### 2. Adoption of minutes of the last meeting – 8 November 2017

No amendments were made; minutes have been agreed as accurate and duly adopted.

### 3. Matters Arising

PB gave an update on Futures First. After speaking with them, he found the subscription only gave access to their register. It doesn't include the company contacting ex-students to come into the school. It is the school's responsibility to make contact with anyone they would like to use. A refund isn't possible as it is a yearly buy-in. PB spoke to Steven Mansell and agreed to have one more attempt to see if anything comes from it.

RC asked if a date for the FOBS non uniform date had been set. PB confirmed it is in the diary for March and parents will be informed the week before.

SD asked about the 50/50 Club. Everyone agreed this would be a good idea to have the club set up. PB said it is usually launched in June to Y6-Y7 new parents and later to the rest of the school. A licence is not needed but we are covered anyway. PB will get an example of the letter given to parents launching the club. Parents can set up a standing order for the £12 each year or pay by ParentPay.

### 4. Head Teacher – Termly Report

By July 2018 Boswells will be one of seven schools in the Multi-Academy Trust, this does not mean the running of the school will change, but there are some benefits i.e. being able to share best-practice and contacts and easier recruitment. The recent presentation evening went very well and the GCSE Options evenings will be held soon.

### 5. Christmas Draw – review

It was agreed that the event worked well, the tickets went out to students earlier which needs to happen again this year. There was more time to chase up on teachers and sell extra tickets. The total made was £1400 which is the highest amount it has ever made.

### 6. Quiz Night – Sat 17 March 2018

RC gave an update that there are already a few prizes and still 7-8 more to come. Aiming for 12 prizes as we don't need too many. PB said to run the Head/Tails game as this is always popular.

Two tables are already booked, PB will get some staff tables and he will speak to the head boy and girl of Sixth Form. The event will be advertised in the bulletin and social media before half-term. SD will add information on each of the year's FB pages. RC said we would like to aim for 20 tables (the same as last year). Gerard Brooks is set up to do the quiz, RC will buy a gift for him along with the wine for the winning team and eight lemons for the losing team. SD will buy 2/3 books of raffle tickets.

The quiz will start at 7pm, RC will arrive at 6:15pm to set up tables. PB will check if the Performing Arts club is on that day and check the time is booked out for the set-up of the quiz.

## 7. Refreshments

It was noted that refreshments are not needed for the Y12 parents evening on 25/1  
Refreshments have been restocked.

TR updated on the following dates which will need refreshments:

### **Tues 27 Feb**

Y7 community drama show / Time tbc

### **Tues 13 March**

Music Spring concert / Time tbc

### **Thurs 15 March**

Year 9 Parents evening / Time tbc

### **Thurs 22 March**

Year 11 Parents evening / Time tbc

### **Thurs 26 April**

Community Dance Show / Time tbc

### **Fri 27 April**

Community Dance Show / Time tbc

## 8. Treasurer Report

SD registered FOBS for Gift Aid and is now able to claim for small donations, this has been done for the refreshment takings. The current balance is £6,590.10

Giving Machine – MC is dealing with this which will be publicised before the 50/50 Club announcement.

## 9. Student Voice – Review of funding requirements

RC was given a breakdown of the costs required to buy the science and music equipment. It was agreed to give £2000 to each cause. The Student Voice also requested money for outdoor benches and it was agreed that the non-uniform day donations would be used for this purpose. Parents will be made aware of what how their money is intended to be used.

RC will confirm that this has been agreed and PB will let Student Voice know that their requests will be met and thank them for their ideas.

## 10. Dates of FOBS meetings 2017-18 / events

Sat, 17 March	1900 Quiz night
Wed, 25 April	1930 FOBS meeting

## Actions

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| PB | 50/50 club example letter with further information<br>Confirm FOBS non-uniform date<br>Quiz night – arrange a staff table, speak to head boy and girl of Sixth Form<br>Quiz night – check booking times for the evening RC need to be in the hall by 6:15pm<br>Quiz night – advertise on social media and Boswells Bulletin |
| RC | Quiz night – buy gifts for Gerard Brooks, wine for winners and 8 lemons for losing team   |
| SD | Quiz night – buy 2-3 books of raffle tickets  |
| TR | Confirm times for refreshments and who will be working on which event   |