

FRIENDS OF BOSWELLS MEETING MINUTES

WEDNESDAY 10 OCTOBER 2018 – 7:30PM RESTAURANT

PRESENT:

Richard Carson, Melanie Cullen, Miranda Drew, Claire Rooney, Teresa Ritchie, Lianne Spamer, Charlotte Tew, Sam White

1. Apologies for absence

Sarah Dwyer, Claire Rose

2. Adoption of minutes of the last meeting – 13 June 2018

No amendments were made; minutes have been agreed as accurate and duly adopted.

3. Matters Arising

RC gave an update on matters arising from the June meeting.

- The school's outdoor benches have now been paid for by FOBS.
- The movie night (Saturday 8 June 2019) is a possibility but this was referred to the November meeting for further discussion. MD and CRy will provide information and costs.
- Christmas Fete – it was decided there is not enough time to set it up for this year.
- MD suggested a Mother's Day Pamper Evening and will look into it.
- CRy – A list of parents who would be willing to help at events, even if they do not attend FOBS meetings would be useful.
- SW – Asked if we can have a student wish list as we had last year from the Student Voice. The students are keen to be involved in how the money is spent. CNE will arrange a date for Student Voice to come in and present their ideas (Year 7-10 have Student Voice representatives).

4. School Lottery

- MC gave an update on numbers: 67 people have joined the Lottery and 99 tickets have been sold
- The latest draw paid out £22.50 to the winner.
- There haven't been any new sign-up's since beginning of October
- Some people are showing as a supporter on the list but haven't actually bought a ticket. It's not clear if they realise they haven't been entered into the draw or if they forgot to buy tickets.
- MC will contact the Lottery company and ask for their advice, RC doesn't think we are allowed to contact the parents directly.
- The Lottery wins will be announced every half term; a summary will be given but without names of the winners.
- CNE gave an update: the Lottery email was resent via ParentMail and mentioned the FOBS non-school uniform day fund-raiser.
- MC will add the School Lottery information on the Springfield Facebook page and MD suggested it is also given to the Springfield Youth Club FB group.
- MC suggested that the school remind parents of the JustGiving website (TheGivingMachine : <https://www.thegivingmachine.co.uk/causes/the-boswells-school>) especially as people will be buying presents for Christmas. MC will send the information to CNE to send out.

5. Treasurer's Report

In SD absence RC ran through the report.

Movement in bank in September

+£114 parent donations

+£21 The giving machine

+£0.17p interest

Bank balance at the end of September - £6,685

Plus non-uniform collection £1,253

Minus cheque for picnic tables £1,890

Balance - £6,048

6. Christmas Raffle

MD has volunteered to print the tickets and provide envelopes, this will be the same amount at last year – 10,000 tickets in books of 5.

Same information with the change of date, MC is the promoter name. The tickets need to be ready by the end of October and CNE will ask the Y10 prefects to stuff the envelopes.

It was decided that the tickets will go on sale w/c 12 November. RC explained to CNE that the tutors need to ensure each child receives a book of tickets to take home, when the books were left at the front of the class for the students to take, the sale of tickets went down dramatically. Tickets will also be sold during refreshments sales and school productions.

It was decided that the monetary prizes will remain the same as last year. Last year local businesses were approached to donate prizes, golf course, shops etc. MC will send around the letter to use for approaching businesses and the letter to CNE to send to parents.

When anyone approaches a business or receives a prize donation please let the group know on WhatsApp to avoid duplication.

The draw date will be Friday 14 December, 8:50am – 9:15am in Y7 assembly. FOBS attendees tbd at the next meeting.

7. Catering requirements

TR gave an update: £82 was made on the Open Evening and it was discussed if FOBS should provide the refreshments for free next year. It was decided as it is a good fund-raiser we should stay with charging next year.

16 October	– MD, CRe 6:30pm for 7pm start
30 October	– SW, MD
21 & 22 November	– SW, CRy, LS pre-show and interval
23 November	– MD, MC, TR pre-show and interval
24 November	– afternoon and evening – tbc at next meeting

- Will need to bring milk and a tea-towel
- Only selling chocolate/sweets of some description at non-performing arts events
- CRy has a Macro card if one is needed

School Uniform Sales

CNE will ask parents if they have any old but in good condition school uniform that the school can sell. It was decided FOBS will sell this alongside refreshments and a donation will be asked for the items.

8. Date of next meeting

Wednesday, 7 November, 7:30pm - restaurant

Actions

CNE	Arrange a date for Student Voice to come in and present their ideas
MC	Contact the Lottery company and ask for their advice on supporters who have not bought Tickets
	Send Giving Machine details to CNE for ParentMail reminder
	Send the request for donations letter to the group for the Christmas Raffle prizes
CRE, CRY	Provide information of the movie night