

FRIENDS OF BOSWELLS MEETING MINUTES

WEDNESDAY 13 JUNE 2018 – 7:30PM RESTAURANT

PRESENT:

Paul Banks, Richard Carson, Claire Rooney, Claire Rose, Teresa Ritchie, Lianne Spamer, Charlotte Tew, Sam White

1. Apologies for absence

Melanie Cullen, Miranda Drew, Sarah Dwyer

2. Adoption of minutes of the last meeting – 25 April 2018

No amendments were made; minutes have been agreed as accurate and duly adopted.

3. Matters Arising

PB - The school benches (bought by FOBS) have arrived and will be put onto the field shortly, the science and music equipment will also soon be in use. Parents were informed of the purchases via ParentMail. RC will have the cheque raised for the benches.

Sea Cadets – FOBS did not support this event as they required food catering rather than just refreshments. PB suggested in the future the catering staff can do this for a price.

Movie Night – CRY gave an update on this. An inflatable screen, with two staff, speakers and the DVD for 150/200 people is £750 to hire. An area of 25ft x 15ft is needed for the screen. They can go ahead in rain but not if the wind is more than 25mph. The film would show 20 minutes after sunset. If the wind/rain was a problem PB suggested the theatre could be used. 60/70 cars can be parked on site and the Perryfield's car park could be used by staff running the event.

There was a question over the licence for a film to be used for public viewing, the price for this is not known and a question on if insurance would be needed to cover any cancellation costs.

CRY has a contact for a film/screen company and will contact them for a quote to compare prices CRE will get one other quote

It was decided the tickets would be sold at £10 per person and the date will be Saturday, 8 June 2019. The tickets are to be sold on a first come, first served basis; advertising at Boswells first for one week, followed by other local schools.

Quiz night will be held in March 2019, dates dependent on the quiz hosts availability. RC will advise in September.

There was a discussion around a Christmas Fete; this hasn't been attempted before, mainly due to the lack of volunteers needed to make it happen, but they can be profitable. The school show is also around the same time. PB will ask Perryfield's about combining resources and holding a joint event on the Boswell's site.

4. Quiz night – Saturday, 16 June

PB confirmed there will be 4 staff tables. The 6th Form and Y10/11 are busy with exams. 16 tables signed up and RC asked for help from 6:30pm onwards for a 7/7:15pm start. The cost to enter is £5 per head, raffle tickets will be sold any extra chocolates/alcohol are welcomed as prizes. The Heads/Tails game was decided to be given on a 70/30% prize to the school/winner.

5. Catering requirements

03 July	Drama	6pm - pre-show CT, TR 7:45pm interval – CRY
09 July	Dance	6pm pre-show SW, CRY 7:45pm Interval – SW, CRY
10 July	Dance	6pm pre-show MD, CRE 7:45pm Interval – MD, CRE
17 July	Music	6pm pre-show CRY, TR 7:45pm Interval – TR, MD

STEM event run by Miss Cater – 16 July

Food supplied by catering 5-6pm for 12 people

200 people will attend between 6-9pm

Official break is at 7:30-8pm

Catering – TR 6-7pm CT, SW 6-6:25pm

LS & CRE, SW 7-8pm

TR - £340 has been made from refreshments and will contact SD to hand it over. The community dance show made £110 each night.

6. School Lottery (signed up as FOBS)

PB – it was decided at the leadership meeting that the Lottery will be launched to parents of new Y7 at their induction night and to the rest of the school a week after. Re-launch in September to the whole school. It was suggested to do a countdown to the draw date to encourage people to sign up and make it a big event. There will be a link on social media and Y6 will be given a leaflet as the school won't have their email addresses on record to use.

RC will send a link to FOBS, you can sign up ready for September or nearer the time. There may be the need for a position of Lottery administrator within FOBS.

7. Treasurers report

SD will be sending her report. No more pay outs since the last meeting, more takings have come in from refreshments.

8. Any other business

FOBS non-uniform date – PB will confirm after checking exam dates

End of year FOBS social – Thursday, 5 July, 8:30pm at The Tulip pub, Springfield

RC gave thanks to everyone for their help and support this year and well done to the £12,000 raised.

9. Date of next meeting

AGM - Wednesday, 26 September (date to be confirmed)

Actions

PB	Confirm FOBS non-uniform date
	Book field and theatre for Movie Night – Saturday, 8 June
CRE, CRY	Provide extra quotes for the movie night