

**FRIENDS OF BOSWELLS MEETING MINUTES
WEDNESDAY, 22 JANUARY 2020**

PRESENT:

Richard Carson, Melanie Cullen, Cheryl Noble, Teresa Ritchie, Claire Rooney, Lianne Spamer, Sam White

1. Apologies for absence

Miranda Drew, Claire Rose, Charlotte Tew

2. Adoption of minutes of last meeting

Agreed and duly adopted.

3. Matters arising

None

4. Christmas Raffle Review

It was agreed it went very well this year, £1,582 was raised. Thank you to MD and her company for printing and providing the tickets for the school.

There are a few points to make for next year:

- Issue tickets in mid-November as this worked well.
- CNE will check on staff handing out tickets, as some pupils didn't receive them.
- Staff who buy tickets need to write their full name (not just initials) to make it easier for FOBS members to know who they are.
- Only information needed on tickets are: Name, Tel no. and class (no need for addresses or email).
- After a discussion it was decided to include the 6th form in the chocolates competition as they also sell tickets.
- Collecting tickets from the office twice a week worked better than only going once.

5. Quiz Night – 21 March

RC is organising the quiz night and has a quiz master booked, one table has already signed up. The maximum amount that can be seated in the hall is 25 tables of 8 people.

CNE will start promoting the evening and arrange for table and chairs to be put out on the evening. RC and CNE will get together beforehand to do a run-through as the quiz will be running off of RC's lap top.

Timings

It was suggested by RC that it has an earlier start of 6:45-7pm which was agreed. Then the evening can be finished at 9:30pm, by 10pm the hall should be cleared so that the premises team are not kept there too late. It was suggested that the raffle is run a bit quicker than last year and the Heads and Tails game will be going ahead at the start as usual. If the event is really overrunning, then the quiz master may need to pull a round on the evening. RC has people who can do the marking during the next round being called out.

If some FOBS members are attending, it would be appreciated if they could be there earlier to help set up and take money as people come in, rather than going around the tables which takes more time.

TR will give RC the refreshments float on the night.

Prizes

Ideally there should be 12 prizes. Unfortunately there are not any prizes leftover from the Christmas Raffle as there wasn't many to start off with. MC contacted Stansted Airport and they have donated two £50 Argos vouchers. They can be offered as a prize or used to buy prizes, it was decided to use one as a prize and use the other to buy some prizes with. TR will ask Sitar for a voucher and if anyone has any other items or vouchers please give them to MC and inform the group via WhatsApp. RC will arrange the wine for the winning table and quiz master.

6. School Lottery and fund raising

MC - £490.50 for the year from 1,134 lottery tickets sold. £453.60 profit (40p per ticket sold to FOBS). MC will check the Just Giving machine to see how much has been raised.

CNE – the Nearly New School Uniform is running well with £300 raised so far. Difficulty with blazers as it can't be seen what size they are. Other clothes have luggage labels attached with the size/length. No more ties left to sell which would be popular, so on the next advert CNE will ask for any ties that are no longer needed. CNE to let FOBS members know if and when help is needed with sorting through the clothes. The £300 is in the safe for MD and CNE will need some change for the float.

7. Curriculum Bids

CNE gave out printed handouts of the bids from staff.

A discussion was held on the bids marked worthy of support by CNE, we agreed to support them, subject to confirmation via email from the missing members. All of the other bids are to be discussed again at the next meeting before we decide if, and in what proportion, we agree to fund them. CNE will look into the Duke of Edinburgh bid as member were keen for this to help disadvantaged students participate. CRy will send a separate email to the group regarding the bids.

8. Refreshments

TR: £413.74 raised Sept – Dec 2019. Thank you to TR for organising and other members for their help at events.

TR has approx. 6 packets of polystyrene cups left which will be used first and TR will look into more environmentally friendly cups for the future.

30 Jan (Thurs) Year 10 Parents eve	TR / CRY	5 (CRY) 5:30 (TR)
12 March (Wed) Y11 Parents eve	SW / tba	5pm for 5:30pm set up
17 March (Tues) Spring music festival	CRY / TR	6pm for 6:30pm pre show
19 March (Thurs) Year 9 parents eve	SW / TR	5pm for 5:30pm set up

9. Any other business

Logo redesign

CNE – the Houses are now up and running, house captains in place etc. Over the next 2-3 months they should be in a position to get into the competitions. CRy will contact the Head of Year 8, Mrs Terri-Lee Taylor (TTR) regarding the FOBS logo and discuss how the competition could work.

Members

CRy raised a point: looking at current FOBS members the youngest year we are a parent of is Y9, the rest are Y10 and Y11. In a few years if we don't have any more members then we could find FOBS won't be running. CNE will try to make contact with primary school PTA's through the Trust Head Meetings and discuss how to get more members. Ideally members of primary school PTA's could go straight into FOBS if their children attend Boswells.

Event

CNE – Potential for a Summer Festival/Beer Festival and will circulate the email regarding this. CRy raised a point that if this went ahead, we may have to postpone the bingo or race night.

FOBS meeting dates

~~22 January 2020 – 7:30pm~~

11 March 2020 – 7:30pm

03 June 2020 – 7:30pm

Events

Sat 21 March 2020 – Quiz night

Sat 27 June 2020 – Bingo night

Sat 10 October 2020 – Race Night

Actions

All	Any quiz night prizes send on WhatsApp group
CNE	Try to reach out to primary PTA's through Trust Head meetings Circulate email on summer/beer festival Inform FOBS if any help needed with Nearly New Uniform sales
CRy	Send email to group to discuss curriculum bids Contact Head of Year 8, Mrs Terri-Lee Taylor (TTR) regarding FOBS logo