

FRIENDS OF BOSWELLS MEETING MINUTES

WEDNESDAY, 23 JANUARY 2019 – 7:30PM RESTAURANT

PRESENT:

Richard Carson, Miranda Drew, Sarah Dwyer, Kate Golding, Claire Rose, Claire Rooney, Teresa Ritchie, Lianne Spamer, Charlotte Tew, Sam White

Welcome to new member Kate Golding

1. Apologies for absence

Melanie Cullen, Cheryl Noble

2. Adoption of minutes of the last meeting – 07 November 2018

Amendment to the date as showing October. The remainder of the minutes have been agreed as accurate and duly adopted.

3. Treasurer's update

– Refreshments	£467
– Profit of the Christmas Raffle	£1,215
– School Lottery	£233
– Amount to be paid for the water fountains	£2,100
– Current total	£6,245

Ideas were discussed on how the FOBS funds could be, this included: changing room floor, cricket bats/sports equipment and science equipment. It was suggested that a flyer could be sent out asking for suggestions, this may encourage other parents to come along.

MD has some contact numbers to give to TR of parents who said they would be willing to help with refreshments but not to sign up for the committee. The WhatsApp group of numbers should be set up before the movie night as this will require extra help.

4. Student Voice wish list update - CNE

Recycling Bins

CNE had advised that the recycling had not been able to be put into place as the council charge £700-£1000 per month to pick up the recycling. SW / RC will find out from Perryfields School how much they are charged as they already recycle.

Water Fountains

Three water fountains will be put in next week, the invoices are with RC.

CNE – Pablen are coming into the school next week for a meeting regarding wooden cutlery rather than plastic.

5. Christmas Raffle

- £1,535.00 was made of which £1,215.10 was profit.
- This was a very successful draw and well run.
- Notes for next year:
 - Preparations need to be done as early as possible.
 - Ask for prize donations before the tickets are being sold, not at the same time.
 - Ensure there is as much time as possible to sell tickets.
 - Selling at shows and refreshments can be difficult but still worthwhile.

6. Quiz Night – Saturday, 23 March – 7pm

- More prizes are needed as there are only a few items left from Christmas.
- RC to email CNE to ask for prize donations.
- RC has £50 sponsorship from a customer and looking for another £50.
- Gift needed for the quiz master.
- Bottles of wine for the winners.
- Lemons for last place.
- Tickets will remain at £5 per head.
- 17-18 tables are the most that can fit in the hall.
- A round for children was discussed, it was decided they could have a quiz on the table and the winners receive chocolate bars. CR offered to donate the prizes for this.
- Evening starts at 7pm and FOBS members are needed to help from 6-6:15pm
 - RC, MD, KG, SD & CR will be there on the night.

7. Refreshments

5 March – Drama - 6pm for 6.30pm, 8pm interval	Miranda, Sam
13 March - Music - 6pm for 6.30pm, 8pm interval	Claire Rooney, Lianne
14 March – Y9 Options -5pm for 5.30pm	Kate, Teresa
21 March – Y11 -5pm for 5.30pm	Claire Rooney, Sam
25 April – Dance - 6pm for 6.30pm, 8pm interval	Sam, Teresa
26 April – Dance – 6pm for 6:30pm, 8pm interval	Sam, Claire Rooney

- Need to bring milk and a tea-towel
- Selling chocolate tba
- Second-hand school uniform tba

8. AOB

School Lottery

- 132 tickets as of 21 January
- A parent who won donated their winnings back to FOBS, a thank you has been sent to them via the School Lottery website.
- It was discussed as how the lottery is put at the bottom of the email and only seen if you scroll all the way down and can be missed.
- CR will put together the text on what was won and the money made to give to CNE.
- CNE will send another reminder in the next parent update.

Movie Night

The school have agreed the movie night can go ahead if it is finished by 10pm, which would mean September as the sun sets approx. 7:30pm. Gates would open at 5pm, film 7:30pm for a 10pm finish.

- Preferred date is 21 September if the company and school agree to this date.
- Primary schools could be asked to advertise to their students.
- Number of tickets available will need to be decided.
- Children must be accompanied by an adult.
- Bring own chairs and picnics, alcohol will be allowed but no glass.
- RC – discuss refreshments once date is confirmed (It was suggested in the previous meeting to have three refreshment vans but keep the soft/hot drinks in-house to make more money).
- RC to check with the school that they have public liability insurance.
- CNE to advise if the school has a licence for commercial shows to be screened.
- CNE to confirm that tickets can be sold through Positickets.co.uk
- Previous school shows have charged £7 for under 18 and £10 for adults.
- MD will contact the movie company again to check dates and prices.
- MD to contact Johns Ambulance to see if they can attend.
- Should anyone have any prizes for the quiz raffle suggest contact RC or MC.

Bingo Night

CR gave an update on the Bingo Night:

- This comes under non-commercial gaming.
- £8 per person is the most you can charge.
- Prizes must not be worth more than £600.
- Children can attend.
- Bingo books – 750 books, 6 games each = £10.50

A discussion was had on where to hold the event as the school hall may be set up for exams. The restaurant could be used instead as the set-up is already suitable.

A date will need to be decided with the school – hopefully May or June.

Summer BBQ and Race Night - Will not be going ahead this year.

FOBS email address – There is already a FOBS email address, MC to confirm that this goes to her. RC will ask the school to add to any FOBS information they send out.

Treasurer role – SD will be handing over to MD after March but will be available to help with queries.

9. Date of next meeting

Wednesday, 24th April, 7:30pm – restaurant

Actions

- CNE Text from CR added to ParentMail re School Lottery
Quiz Night – email asking for prize donations
Movie Night – Date for event
Advise if the school has a licence for commercial shows to be screened
Confirm that tickets can be sold through Positickets.co.uk
Bingo night – advise on date and where it could be held considering exams
- CNE/TR Follow up from previous minutes – should second-hand uniform be sold at refreshments
- CR Text for the School Lottery to CNE
- MC To confirm if receives FOBS emails or has access to the email account
- MD Give contact numbers to TW for refreshments help
Contact the movie company again to check dates and prices
Contact St Johns Ambulance to see if they can attend
- TW Set up a refreshments Whatsapp group, including new contacts, before we start planning the movie night
- RC Quiz night gifts and prizes
Children's quiz on table
Movie night - check with the school that they have public liability insurance
- RC/SW Find out how Perryfields School are recycling and prices if possible
- SD Start handing over the Treasurer role in March