

In order to set up SIMS Student you will need to be able to access your **school** e-mail address (e.g smith-j18@boswells-school.com). If you do not know how to do this please see the IT Team at the bottom of A Block.

**Remember; normal rules about using mobile phones in school still apply!**

## Invitation e-mail

- An invitation e-mail will be sent to your **school** e-mail address
- The e-mail will come from noreply@sims.co.uk and have a subject of **Boswells School, The—Invites you to SIMS Student**
- Click **Accept Invitation** (you can use your tablet, PC, laptop or Smartphone) in the e-mail to register your account

**Please note that your activation email is unique to you and should not be used by anyone else.**

**Your activation email will expire after 90 days if it is not used, please contact Mr Groom (sgm@boswells-school.com) school if you require a replacement after this date.**

Hi Simon,  
You're invited to start using SIMS Parent to manage your child's personal details at Boswells School. The, if enabled by the school, you can also view child's attendance, school reports, homework assignments and more.

Simply accept this invitation and register within 90 days.



If the button above doesn't work, copy and paste the following link into your browser.

<https://id.sims.co.uk/registration/home/soscode>

Should you need to enter it, your personal invite code is: 33XTV8TKCP

Once you've registered you can sign in using your web browser at [www.sims-parent.co.uk](http://www.sims-parent.co.uk).

You can also use the app for convenience when you're out and about.



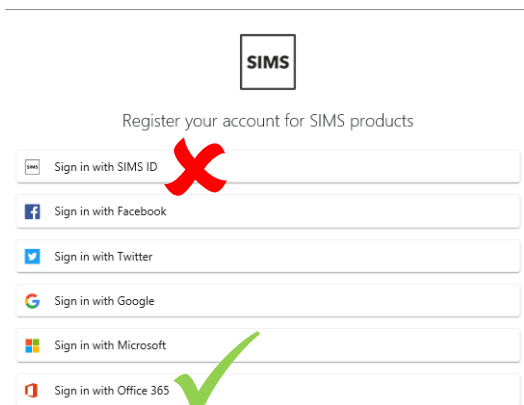
## Link to your school Office 365 account

You will logon to SIMS Student using the same username and password that you use for your existing school account (e.g smith-j18@boswells-school.com).

- Click **Sign in with Office 365**.
- If you are not already logged in, enter your school username and password.

You can also link to a Facebook, Twitter, Google or other Microsoft account if you have one but we recommend using your existing school account.

**Do not select "Sign in with SIMS ID" as we do not use this option at Boswells**



The image shows the SIMS registration interface. At the top right is the SIMS logo. Below it is the text "Register your account for SIMS products". There are five sign-in options listed in a vertical list: "Sign in with SIMS ID" (with a red X over it), "Sign in with Facebook", "Sign in with Twitter", "Sign in with Google", and "Sign in with Office 365" (with a green checkmark over it).

## Enter your invitation code

- Check the details displayed. Click **Not you** if any details need changing.
- Enter the Invitation Code from your Invitation e-mail (if you clicked the link in the e-mail this will already be completed).
- Click **Register**

### Registration

You will have received an invite code from either Capita SIMS for a new service or from your school administrator if you are being invited to join a school service. Please enter the code below and tap or click Register.

Name: Simon Groom (not you?)

Signed in with: Google

Invitation Code: I7baPh138GvAjR3vxDXh5ODdyHnCWSx8Bdmq21t12L

## Verify your identity

- Enter your date of birth. The date must be entered in the format dd/mm/yyyy (for example, 31/12/2005)
- Click **Verify**

What is the date of birth of one of your children at the school? (dd/mm/yyyy)

Please enter your answer

## Your account is now registered!

- **You do not need to use the Invite code or link again**
- On an Android or iOS device search for and download **SIMS Student** in the appropriate app store
- On a PC, laptop or Windows phone go to [www.sims-parent.co.uk](http://www.sims-parent.co.uk)
- Login using the account you selected when registering. See the Using SIMS Student Guide for more details.