



THE
Boswells
SCHOOL

A member of the Chelmsford Learning Partnership

PROVIDER ACCESS POLICY

Lead Member	Careers Leader
Approved by	Local Governing Body
Date Approved	May 2019
Version	2
Review Date	Summer 2020

The Boswells School is committed to providing students with access to providers of post 14, 16 and 18 education training.

The Boswells School provider access policy statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

Who handles our access requests?

Any provider wishing to request access should contact our careers leader, Mr Simon Jones, on 01245 264451 Ext 340 or via email on: sjs@boswells-school.com.

What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 8	Visiting speakers/roadshows STEM events	Visiting speakers/roadshows STEM events	Visiting speakers/roadshows STEM events

Year 9	Year 9 Speed Networking Event	Visit to Anglia Ruskin 'Eyes on the Prize'	
	Visiting speakers/roadshows	Visiting speakers/roadshows	Visiting speakers/roadshows
	STEM events	KS4 options evening STEM events	STEM events

	Armed Forces Presentation		
Year 10	Careers Evening		Work experience preparation sessions
	Mock Interview preparation sessions including creation of CV, covering letter and application form.	Mock Interview Days	Job Centre support sessions
	Visiting speakers/roadshows	Visiting speakers/roadshows	One week Work Experience
	STEM events	STEM events	Post 16 taster sessions
	Armed Forces Presentation		Visiting speakers/roadshows STEM events
Year 11	Assembly about opportunities at 16	• Sixth Form Open Evening	Visit to Chelmsford College Progression Fair
	AIM Apprenticeships Assembly	• Visiting speakers/roadshows	Apprenticeship /application support with Careers Adviser and AIM Apprenticeships
	Careers Evening	• STEM events	Job Centre support sessions
	Visiting speakers/roadshows	• Post-16 taster sessions	Visiting speakers/roadshows
	STEM events		STEM events
	Armed Forces Presentations		Application support and advice from industry representatives
	Presentations on College courses delivered by providers		

Year 12	HE fair STEM events Visiting speakers Armed Forces Presentation UCAS Sessions	Post-18 assembly on apprenticeships STEM events Visiting speakers	Sixth Form Mock Interview Days One week work preparation Visiting speakers STEM events Amazing Apprenticeships Search for an Apprenticeship Workshop
Year 13	Amazing Apprenticeships Apply for an Apprenticeship Workshop Amazing Apprenticeships Assessment centre and Skype Interviews workshops. HE application workshops STEM events Visiting speakers Armed Forces Presentation	Visiting speakers STEM Events	Support with apprenticeship/employment applications by Careers Adviser and industry representatives

Who should providers contact to discuss events and options?

Providers can speak to our careers leader, Mr Simon Jones to discuss possible attendance at relevant events.

Our [Child Protection](#) and [Safeguarding Policies](#) set out the school's approach to allowing providers into school to speak to our pupils.

What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the school librarian at the school library.