



# THE Boswells SCHOOL

A member of the Chelmsford Learning Partnership

## PROVIDER ACCESS POLICY

The Boswells School is committed to providing students with access to providers of post 14, 16 and 18 education training.

<b>Responsible</b>	Local Governing Body
<b>Lead Staff Member</b>	Headteacher
<b>Approved by</b>	Local Governing Body
<b>Date Approved</b>	19 <sup>th</sup> January 2021
<b>Version</b>	3
<b>Review Date</b>	Summer 2021

# The Boswells School provider access policy statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

## What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

## Who handles our access requests?

Any provider wishing to request access should contact our Careers Adviser, Mrs Paula Page 01245 264451 or via email on: [PPE@boswells-school.com](mailto:PPE@boswells-school.com) or our Headteacher and Careers Leader, Mr Stephen Mansell, on 01245 264451 or via email on: [SMA@boswells-school.com](mailto:SMA@boswells-school.com).

## What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 8	Visiting speakers/roadshows  STEM events	Visiting speakers/roadshows  STEM events	Visiting speakers/roadshows  STEM events
Year 9	Year 9 Speed Networking Event  Visiting speakers/roadshows  STEM events	Visit to Anglia Ruskin 'Eyes on the Prize'  Visiting speakers/roadshows  KS4 options evening  STEM events	Visiting speakers/roadshows  STEM events
	Armed Forces Presentation		

Year 10	<p>Careers Evening</p> <p>Mock Interview preparation sessions including creation of CV, covering letter and application form.</p> <p>Visiting speakers/roadshows</p> <p>STEM events</p> <p>Armed Forces Presentation</p>	<p>Mock Interview Days</p> <p>Visiting speakers/roadshows</p> <p>STEM events</p>	<p>Work experience preparation sessions</p> <p>Job Centre support sessions</p> <p>One-week Work Experience</p> <p>Post 16 taster sessions</p> <p>Visiting speakers/roadshows</p> <p>STEM events</p>
Year 11	<p>Assembly about opportunities at 16</p> <p>AIM Apprenticeships Assembly</p> <p>Careers Evening</p> <p>Visiting speakers/roadshows</p> <p>STEM events</p> <p>Armed Forces Presentations</p> <p>Presentations on College courses delivered by providers</p>	<ul style="list-style-type: none"> <li>• Sixth Form Open Evening</li> <li>• Visiting speakers/roadshows</li> <li>• STEM events</li> <li>• Post-16 taster sessions</li> </ul>	<p>Visit to Chelmsford College Progression Fair</p> <p>Apprenticeship /application support with Careers Adviser and AIM Apprenticeships</p> <p>Job Centre support sessions</p> <p>Visiting speakers/roadshows</p> <p>STEM events</p> <p>Application support and advice from industry representatives</p>
Year 12	<p>HE fair</p> <p>STEM events</p> <p>Visiting speakers</p> <p>Armed Forces Presentation</p> <p>UCAS Sessions</p>	<p>Post-18 assemblies on apprenticeships</p> <p>STEM events</p> <p>Visiting speakers</p>	<p>Sixth Form Mock Interview Days</p> <p>One-week work preparation</p> <p>Visiting speakers</p> <p>STEM events</p> <p>Amazing Apprenticeships Search for an Apprenticeship Workshop</p>

Year 13	Amazing Apprenticeships Apply for an Apprenticeship Workshop		
	Amazing Apprenticeships Assessment centre and Skype Interviews workshops.	Visiting speakers	Support with apprenticeship/employment applications by Careers Adviser and industry representatives
	HE application workshops	STEM Events	
	STEM events		
	Visiting speakers		
	Armed Forces Presentation		

## Who should providers contact to discuss events and options?

Providers can speak to our Careers Advisor, Mrs Paula Page in the first instance or our Careers Leader, Mr Stephen Mansell to discuss possible attendance at relevant events.

Our [Child Protection](#) and [Safeguarding Policies](#) set out the school's approach to allowing providers into school to speak to our pupils.

## What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

## Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the school librarian at the school library.