



THE
Boswells
SCHOOL

September 2020
Year 7



Entry and exit from the building including bike parking



Arrival and departure times to school have been staggered so there are only two year groups arriving and departing at the same time. You will need to arrive at 8.50am to the front of school. Members of staff will be on duty to show you where to place your bike if you cycle to school and will direct you to a place on the courts where you will meet your tutor. At 3.05pm you will leave the school site via the main school gates.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Journey to and from school

- Under no circumstances should you linger and wait for friends in other year groups and you should proceed to make your way home immediately. Social distance must be maintained on journeys to and from school.
- To maintain bubbles and to reduce the opportunities for mixing you are discouraged from frequenting the local shops before or after school. Under no circumstances should you congregate outside local shops.
- If public transport is used to complete your journey to and from school government guidance on the wearing of PPE must be adhered to.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Electric scooters are not permitted to be used to travel to or from school and cannot be brought on to the school site



Zoning and Bubbles

To minimise the mixing of student's and to limit movement the following zone and bubble has been established for you:

- English (including B23) and you will be taught in tutor groups

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Attendance and leaving the site during the school day

It is expected that you arrive on time every day. Any student who arrives late will sign in at the attendance office and will then be allowed entry via the main gate to proceed to their lesson.

If you need to leave the site for a medical appointment during the school day you should make your way to front reception via the entry by the restaurant and past the current Year 8 toilets to main reception where you will need to be signed out by a member of staff. You should not use the control panel.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Pastoral Care and Learning Support

To maintain zoning and bubbles we have reallocated rooms for students to receive pastoral care or support previously offered in the Oasis to the following areas which will be known as 'Hubs'. The Year 7 Hub – will be located in the Oasis and the following members of staff will be available to support you:

- Mr Farrington – Head of Year 7
- Miss Martin Smith – Head of Year 8
- Mrs Layton Smith – Lower School Pastoral Manager
- Miss Peters – Psychology Intervention Manager

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Pastoral Care and Learning Support

The hubs will be utilised to support you for a variety of matters including;

- Seeking Pastoral support
- Reporting incidents or concerns
- Use of time out card
- Physical disability which restricts your movement around the site
- Homework help

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Toilets

You will only be able to use the toilets in the following area:

B block by the Drama rooms

There will be enhanced frequency of cleaning of the toilet facilities. It is important that you regularly clean your hands and we encourage you to bring your own sanitiser in addition

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Hygiene

- All students will need to regularly clean their hands
- Extra sanitiser stations have been installed in corridors, outside toilets and as you enter the lunch queue
- You are encouraged to bring your own sanitizer

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Face Coverings

We strongly advise that you wear a face covering:

- If you are walking in close proximity to friends outside your year group 'bubble' on the way to school
- as you arrive into school and as you walk into your 'designated area'
- as you walk from one area of the school to another
- if walking around a classroom
- as you wait in a queue, for example at lunch or to enter a classroom etc
- when you use the toilet facilities

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Assemblies

Mass gatherings are not permitted therefore assemblies in the theatre will not be possible. Virtual or pre-recorded assemblies will however be delivered during allocated Personal Development time at the start or end of the day depending on year group. These will then form the basis of discussions.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Extra-Curricular

- Extra-curricular activities are due to start in the week beginning 21st September. More information about these will follow in due course.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Feeling unwell

Should you feel unwell during the school day, please inform a member of staff immediately.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Emergency Evacuation

In the event of the need to make an emergency evacuation of the building all exits should be used and you should make your way to the allocated spaces on the courts which your tutors will show you on your first day. This is what has traditionally been called the 'fire drill lines'. You will need to stand in your designated space in register order in silence.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Free time Zoning

To maintain your year group bubble there will be designated courts for each year group to be on for their free time. You are able to use Court 1 and Court 2



Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Food from the servery

You will be able to purchase hot food from the servery at the main kitchen at lunchtime. On your first day you will be shown where to line up for this. To pay for the food you will need a pin number which your tutor will provide for you and your parents will need to have put money on to your food account by using ParentPay

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Food from the servery

Food will be available to purchase from the canteen at lunchtime on Thursday 3rd and Friday 4th September. Alternatively, you may wish to bring your own packed lunch.

Thursday

Bolognese Pasta or Jacket Potato with beans or cheese

Friday

Fish & Chips or Tomato Pasta

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

Student Lockers and Water Fountains

Due to the fact we are unable to allocate lockers in year group zones there will be no lockers operational

It is essential you bring lots of water to last you the whole day as there are no outside water stations currently operational

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL

First day of the new academic year

Your first day will be Thursday 3rd September. On this day you do not need to bring your PE kit and you should arrive in your full school uniform.

When you arrive you will need to go through the main gates at the front of the school to the tennis court area to meet your tutor. There will be plenty of staff outside to show you the way so please do not worry about where you will be going.

Phone: 01245 264451

Website: www.boswells-school.com

Email: admin@boswells-school.com



THE
Boswells
SCHOOL